

**Democratic Services**

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**To: All Members of the Council**

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Council: Thursday, 13th September, 2012**

You are invited to attend a meeting of the **Council** to be held on **Thursday, 13th September, 2012 at 6.30 pm** in the **Council Chamber - Guildhall, Bath.**

The agenda is set out overleaf.

Sandwiches and fruit and tea/coffee/cold drinks will be available for Councillors from 5pm in the Aix-en-Provence Room (next to the Banqueting Room) on Floor 1.

Yours sincerely



Jo Morrison  
Democratic Services Manager  
for Chief Executive

**Please note the following arrangements for pre-group meetings:**

<b>Conservative</b>	<b>Brunswick Room, Ground Floor</b>
<b>Liberal Democrat</b>	<b>Kaposvar Room, Floor 1</b>
<b>Labour</b>	<b>Small Meeting Room, Floor 1</b>
<b>Independent</b>	<b>Performance and Improvement Team Office, Floor 1</b>

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jo Morrison who is available by telephoning Bath 01225 394358.
2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above. Papers are available for inspection as follows:  
  
**Public Access points** – Guildhall – Bath, Riverside – Keynsham, Hollies – Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton Public Libraries.  
  
For Councillors and officers, papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Libraries.
3. **Spokespersons:** The Political Group Spokespersons for the Council are the Group Leaders, who are Councillors Paul Crossley (Liberal Democrat Group), Francine Haerberling (Conservative Group), John Bull (Labour Group) and Doug Deacon (Independent Group).
4. **Attendance Register:** Members should sign the Register, which will be circulated at the meeting.
5. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme can be obtained by contacting Jo Morrison as above.
6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.
7. **Emergency Evacuation Procedure**  
  
When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.  
  
Arrangements are in place for the safe evacuation of disabled people.
8. **Presentation of reports:** Officers of the Council will not normally introduce their reports unless requested by the meeting to do so. Officers may need to advise the meeting of new information arising since the agenda was sent out.

**Council - Thursday, 13th September, 2012 at 6.30 pm in the Council Chamber - Guildhall, Bath**

**A G E N D A**

1. EMERGENCY EVACUATION PROCEDURE

The Chairman will draw attention to the emergency evacuation procedure as set out under Note 7.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to complete the green interest forms circulated to groups in their pre-meetings (which will be announced at the Council Meeting) to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

4. MINUTES - 19TH JULY 2012 (Pages 7 - 12)

To be confirmed as a correct record and signed by the Chair(man).

5. ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL OR FROM THE CHIEF EXECUTIVE

These are matters of information for Members of the Council. No decisions will be required arising from the announcements.

6. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

If there is any urgent business arising since the formal agenda was published, the Chairman will announce this and give reasons why he has agreed to consider it at this meeting. In making his decision, the Chairman will, where practicable, have consulted with the Leaders of the Political Groups. Any documentation on urgent business will be circulated at the meeting, if not made available previously.

7. REPORT OF URGENT DECISION - ACQUISITION OF PROPERTY AT MILSOM STREET, BATH

In accordance with the rules within the Constitution concerning Chief Officer's action (Urgency - Part 4 (G) rule 3), it is reported that the Chief Executive took a decision on 2 August 2012 to authorise the acquisition of a property at Milsom Street; to authorise capital spend on the acquisition of the property and the necessary adjustments to the 2012/13 capital budget to reflect this approval; and to permit a temporary increase in the Council's authorised borrowing limit to provide for the financing of this investment (albeit the operational borrowing limit does not need to be increased as there are sufficient cash balances available in the short to medium term).

This decision was deemed as urgent and was taken following consultation with Political Group Leaders and the Chair of the Resources Policy Development and Scrutiny Panel; Section 151 Finance Officer; Chief Property Officer; and Monitoring Officer.

#### 8. QUESTIONS, STATEMENTS, PETITIONS AND DEPUTATIONS FROM THE PUBLIC

The Democratic Services Manager will announce any submissions received under the arrangements set out in note 5 above. The Council will be invited to decide what action it wishes to take, if any, on the matters raised in these submissions. As the questions received and the answers given will be circulated in written form there is no requirement for them to be read out at the meeting. The questions and answers will be published with the draft minutes.

#### 9. YOUTH JUSTICE PLAN 2012-13 (Pages 13 - 54)

Production of an annual Youth Justice Plan is a statutory requirement. It sets out work planned to prevent youth offending and re-offending across Bath and North East Somerset and there is a requirement that it is submitted to the Youth Justice Board. Council is asked to approve the report as part of its Policy and Budget framework and agree its submission to the Youth Justice Board.

#### 10. WEST OF ENGLAND LOCAL ENTERPRISE PARTNERSHIP REVOLVING INFRASTRUCTURE FUND (Pages 55 - 64)

The West of England Local Enterprise Partnership (LEP) has been awarded a total of £56.7m from the Government's Regional Growth Fund (£39.8m) and Growing Places Fund (£16.9m). The LEP is utilising the funds to create a single Revolving Infrastructure Fund (RIF) to bring forward and promote economic and employment growth in the sub-region.

Council is being asked to endorse the aims and objectives of the West of England Revolving Infrastructure Fund as set out in the report and to develop and submit bids to the Fund.

#### 11. CORPORATE PARENTING STRATEGY (Pages 65 - 78)

This report invites Council to consider, comment on and support the Council's draft Corporate Parenting Strategy before it is taken to Cabinet for decision. It also asks Council to reaffirm its commitment to Corporate Parenting and its Pledge to Children

and Young People in and Moving on from Care.

12. FRAMEWORK FOR JOINT WORKING BETWEEN THE COUNCIL AND NHS (CLINICAL COMMISSIONING GROUP) FROM 2013 (Pages 79 - 98)

This report presents to the Council for approval, proposals for joint working arrangements with the NHS from April 2013, when some key elements of the Health and Social Care Act 2012 come into effect.

13. FORMAL PROCEDURES FOR THE ADOPTION OF SCHEDULE 3 OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS ACT) 1982 (Pages 99 - 106)

Following the adoption by Council of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 in relation to Sexual Entertainment Venues, this report is to agree the date upon which the Schedule takes effect, establish transition dates and seek authorisation for the Divisional Director for Environmental Services to publish the formal notices in the local papers and to approve the fee for a licence.

14. ANNUAL REPORT - CORPORATE AUDIT COMMITTEE (Pages 107 - 116)

The Corporate Audit Committee has specific delegated powers given to it from Full Council and as such is required to report back annually to Council under its Terms of Reference. This is the Annual Report of the Committee which details its work over the last year.

15. ANNUAL REPORT OF AVON PENSION FUND (Pages 117 - 126)

The Avon Pension Fund Committee discharges the responsibilities of the Council in its role as the administering authority of the Avon Pension Fund in accordance with the Local Government Pension Scheme Regulations 2008 (as amended) and the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2009 (as amended).

The Committee reports annually to Council on the work it has undertaken in the previous twelve months and reference is also made in the report to the future work programme. This report is for the 12 months to 31 March 2012.

16. QUESTIONS, STATEMENTS, PETITIONS AND DEPUTATIONS FROM COUNCILLORS

The Democratic Services Manager will announce any submissions received. The Council will be invited to decide what action it wishes to take, if any, on the matters raised in these submissions. As the questions received and the answers given will be circulated in written form there is no requirement for them to be read out at the meeting. The questions and answers will be published with the draft minutes.

The Committee Administrator for this meeting is Jo Morrison who can be contacted on 01225 394358.